# Returns Policy: Management Pocketbooks

**Returns Period**  
Please note that returns will be accepted for credit up to twelve months from date of invoice.  
  
**Out of Print Titles**  
OP titles will continue to be accepted for return for six months after being placed out of print.  
  
**Documentation**  
All returns must be accompanied by invoice numbers and dates. Books received without such documentation will not be accepted.  
  
**Condition of Books**  
Books should be returned in mint, re-saleable condition with price stickers, prices etc. removed. Stickered books will not be credited.  
  
**Carriage Costs**  
Returns will be made at the customer’s expense except in the case of books sent in error. In the event of a query, proof of delivery may be required.

**Returns address**  
Please send returns, carefully packed, to:

Management Pocketbooks

Laurel House

Station Approach

ALRESFORD

Hampshire SO24 9JH

Tel: 01962 735573

Fax: 01962 733637

Email: [sales@pocketbook.co.uk](mailto:sales@pocketbook.co.uk)