



Put yourself
in the picture
with
TEACHERS'
Pocketbooks



Catalogue 2018

Master the art of teaching with Teachers' Pocketbooks

As a profession, teaching presents a landscape of challenge and opportunity. Your students are the focal point. How to manage, motivate and teach them; how to meet their needs through a combination of challenge and support; how to develop their learning independence and ensure they make progress, all inform the wider perspective. It's a perspective that takes in:

- **The latest developments in teaching and learning**
- **Current thinking**
- **New policies**
- **How to implement good, evidence-based practice**
- **Innovative approaches to raising achievement**

Your professional development is an essential part of the broad canvas.

How do you keep it all in the frame?

Teachers' Pocketbooks are designed to put you in the picture – fast. You'll enjoy reading Pocketbooks with their refreshing visual humour and informative content. You can pick up key ideas quickly and the diagrams, bullets and cartoons will help you remember what you've read. CPD becomes fun!

There are short extracts from each of our Pocketbooks on our website www.teacherspocketbooks.co.uk. Or you can view content on Amazon (Look Inside) and Google (Book Search).

Pocketbooks really do fit in your pocket so you can keep them with you, not just for reference and support but to inspire and motivate. Our expert authors all have a teaching background and are keen to share their knowledge and skills. That's why you'll find Teachers' Pocketbooks packed with practical, dynamic ideas – tips, tools and techniques for immediate use in *your* classroom in *your* school with *your* students.

If you prefer to read on screen, you can buy individual Pocketbooks for personal use in e-book format. Or schools and colleges can buy an annual licence giving multiple users access to the full digital library via a secure VLE.

Whether you're starting from scratch, seeking to improve your sketchy grasp of a topic, or needing to brush up your skills, Pocketbooks will fill in the detail.



**If teaching's an art,
Teachers' Pocketbooks
will help you master it.**

For all teachers:

- Easy-to-access professional development
- Tap into knowledge and expertise of teacher authors
- Inspirational ideas in portable format
- Keep up to date
- Avoid time-consuming reading. Get straight to the point
- Easy to dip into
- Cartoons and diagrams add interest and make learning enjoyable

For whole-school managers:

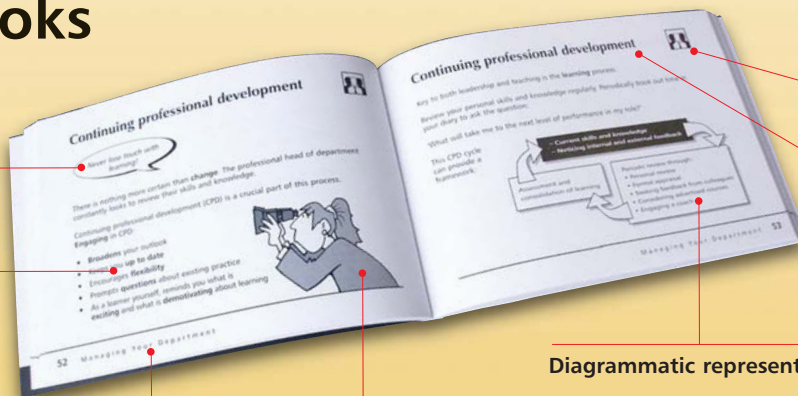
- Invaluable additions to staff library
- Professional, inexpensive alternative to expensive courses or speakers
- Informative overview for governors, support staff and teachers
- Portable awareness-raising tools – hard copy, digital or both
- Support material for inset

Get in the picture with

Pocketbooks

Reinforcing affirmation

At a glance summary



Chapter title

Illustrative cartoon

Chapter identifier

Subject heading

Diagrammatic representation

Meet the authors

Some of our authors are serving teachers; others are former classroom teachers, now advisers, consultants, trainers and/or researchers.



Caroline Bentley-Davies
Former English Adviser and Inspector, Caroline has trained thousands of teachers on aspects of outstanding lessons, literacy across the curriculum and improving exam results. Follow her on twitter @RealCBD.



Barry Hymer
Barry has taught in primary and secondary schools, has practised as an educational psychologist, runs his own consultancy and is currently Professor of Psychology in Education at the University of Cumbria.



Alice Washbourne
With over 25 years' experience in education, Alice's roles include teacher, leader, trainer, governor, writer and coach. She runs her own coaching consultancy and works with schools, teachers and young people.



Tom Barwood
A former classroom teacher, Tom is now a freelance trainer, part-time teacher and Ofsted inspector-in-training. He has worked with staff and pupils in hundreds of schools in Britain and overseas, specialising in various aspects of teaching and learning.



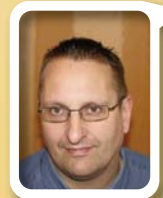
Richard Churches
Richard has taught / been a senior manager in inner city schools, a grammar school, an international school and a special school. He is a writer, researcher and government adviser, and an education consultant and trainer in the UK and overseas.



Judy Hornigold
Judy is an independent educational consultant specialising in dyslexia and dyscalculia. She lectures on inclusion for Edge Hill University and is an Associate Tutor for the BDA. She runs workshops and lectures throughout the UK and internationally.



Fintan O'Regan
Fin has taught in the UK and USA in both mainstream and specialist schools. Former headteacher of Centre Academy in London, he is currently a behaviour and learning consultant, vice chair of the UK ADHD partnership and member of the SEN consortium.



Roy Watson-Davis
History teacher Roy Watson-Davis was an Advanced Skills Teacher for 10 years. Specialising in behaviour management and non-subject-specific teaching and learning, he has also provided staff development and mentoring for teachers in schools in Special Measures.

You've told us
this about
Pocketbooks:

- “What I love is that they're not patronising.”
- “Great to read in the bath.”
- “Love the dinky size.”
- “Completely reliable and utterly professional.”
- “Absolutely outstanding resources; I adore them.”
- “You get more out of a Pocketbook than you get out of many huge tomes.”
- “They really do fit in your pocket!”
- “They've made me a better teacher.”

POCKETBOOKS

Focus on Fundamentals	6
Anger & Conflict Management	6
Asperger Syndrome	6
Assessment & Learning	▲ 7
Behaviour Management	▲ 7
Boys, Girls & Learning	7
Challenging Behaviours	8
Character, Grit & Resilience	8
Classroom Presence	8
Coaching in Schools	9
Collaborative Learning	9
Creative Teaching	9
Differentiation	▲ 10
Drama for Learning	10
Dyscalculia	10
Dyslexia	▲ 11
Dyspraxia/DCD	11
EAL	▲ 12
Eating Disorders	12
Effective Classroom Communication	12
Emotional Literacy	13
Exams, Tests, Revision	13
Form Tutor's	13
Gifted & Talented	14
Growth Mindset	14
Handwriting	14

Head of Department's	15
Independent Learning	15
Learning & the Brain	16
Learning to Learn	16
Lesson Observation	16
Literacy Across the Curriculum	▲ 17
Managing Workload	17
Outstanding Lessons	▲ 17
P4C	18
Questioning Technique	▲ 18
Raising Achievement	18
Restorative Justice	▲ 19
Speech, Language & Communication	19
Teaching Assistant's	▲ 19
Teaching Thinking	20
Special Needs Selection	20
The Full Works	20
Digital Pocketbooks	21
Postcards	22

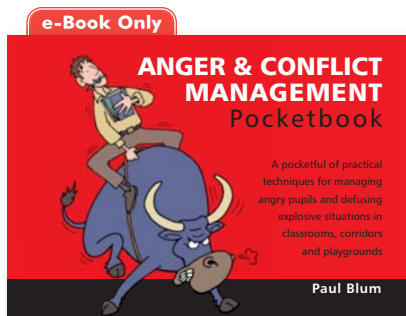
- All Pocketbooks are available in e-format from our website.
- Some Pocketbooks ▲ are available from Amazon Kindle Store, Apple iBookstore and Kobo.
- For details of multi-user licences and individual e-books see page 21.



Focus on Fundamentals

12
core titles
£96

With 40 Teachers' Pocketbooks to choose from, where do you start? Many schools buy the entire library (see p. 21) but if you can't stretch to that, why not focus on fundamentals – 12 core titles covering theory and practice at the heart of great teaching. Informative and relevant for both established professionals and NQTs.

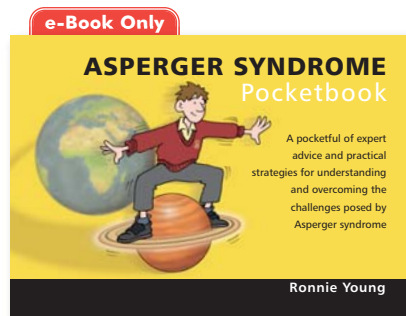


Author : Paul Blum
ISBN : 978 1 903776 95 7
Pages : 128
Price : £9.99 (e-Book only)

Explosive, uncontrolled anger is both frightening and damaging. Whether it's verbal abuse, physical intimidation, violence, aggression, or a combination of these, trying to manage very angry pupils is tough. It's energy-sapping and can leave us feeling frustrated, powerless and, sometimes, inept and weak.

This Pocketbook is highly practical in demonstrating how to cope when tempers fly in the classroom, the corridor, the playground or, indeed, the staffroom. Find out about the anger cycle; how to recognise early warning signs and intervene to prevent an eruption; how to handle angry explosions/conflict situations; how to repair relationships following an outburst; how to teach children to manage difficult emotions and how to maintain your sanity.

Paul Blum pulls no punches, taking us into fighting, steaming and 'happy slap' territory. However, you're in the hands of an expert who really does give you a survival toolkit.

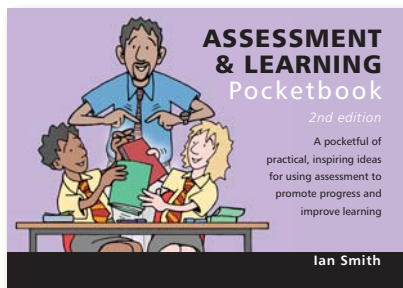


Author : Ronnie Young
ISBN : 978 1 903776 99 5
Pages : 128
Price : £9.99 (e-Book only)

For some youngsters the world is a strange and unfathomable place where people don't say what they mean or mean what they say; where the rules change depending on who you are with; and where you are never allowed just to be yourself. Welcome to Planet Asperger, located in a parallel universe where everything seems the same as earth, but nothing actually is.

Author and international trainer Ronnie Young explains what Asperger syndrome is and offers a range of helpful strategies for overcoming the challenges it poses in the classroom. The book covers social impairment, obsessive interests; repetition and change; verbal and non-verbal communication; anger; sensory problems; study skills and exams; and considers whole school implications.

Once you understand how the Asperger mind works, it's not so difficult to adapt to accommodate it.

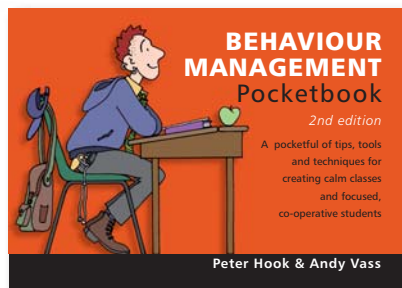


Author : Ian Smith*
 ISBN : 978 1 906610 65 4
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Good assessment focuses mainly on improvement and is used to support progress. It helps learners to know how well they have learned and provides feedback on how they can do better; it encourages learners to support and help each other; it builds self-motivation, self-confidence and self-reliance. Sound familiar? These are the principles of formative assessment that form the core of the **Assessment & Learning Pocketbook**.

The book explains the difference between formative and summative assessment then walks you through writing and sharing learning intentions and success criteria; promoting high quality interaction in lessons; verbal and written feedback; self- and peer-assessment. Classroom strategies and inspiring ideas galore.

**Advice on revisions and amendments courtesy of Professor Dylan Wiliam.*



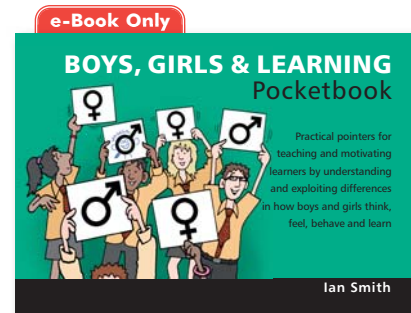
Authors : Peter Hook & Andy Vass
 ISBN : 978 1 906610 43 2
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

It's every new teacher's first concern and it's the issue about which even the most experienced teachers are never complacent – how to control their classes.

What makes some teachers so much more effective than others? How do they manage their classes? Indeed, how do they manage themselves?

From getting the basics right, through the four Rs – rights, responsibilities, rules and routines – and on to core principles and key strategies, Peter Hook and Andy Vass, two of the country's leading experts in behaviour management, unravel the complexities of teacher-students relationships. They offer a wide repertoire of techniques with practical illustrative examples.

Instead of asking, "Yes, but how?" you'll find yourself nodding wisely, "So that's how."



Author : Ian Smith
 ISBN : 978 1 906610 24 1
 Pages : 128
 Price : £9.99 (e-Book only)

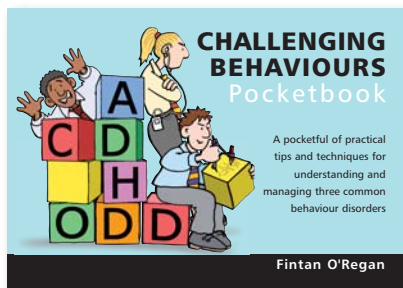
Although there are more similarities than differences between girls and boys, there are innate differences in how they think, feel, behave, communicate and learn. However, not all boys and not all girls are the same. The challenge for education is to avoid gender stereotyping, while understanding and exploiting gender differences for better teaching and learning.

Ian Smith shows how we can help boys and girls to become successful learners who will mature into confident adults, comfortable with their own femininity and masculinity and able to relate effectively to others. He gives practical classroom advice on how to motivate and connect with both boys and girls, how to meet their needs through a combination of challenge and support; how to create a structured environment that will work for both genders; how to actively involve both in their own learning and how to give boys and girls effective feedback.

And finally, should boys and girls be taught separately or together?

We suggest that you buy the book in bulk – qualify for a discount – and give copies to all the Ofsted inspectors you come into contact with...

Leadership in Focus



Author : Fintan O'Regan
 ISBN : 978 1 903776 73 5
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

All children are challenging to some extent, but some are more challenging than others. Students with social, emotional and behavioural difficulties (SEBD) can be tough to support and teach. This pocketbook helps you to do just that. It focuses on three particular behaviour disorders:

- **ADHD** – Attention Deficit Hyperactivity Disorder
- **CD** – Conduct Disorder
- **ODD** – Oppositional Defiant Disorder

Fintan O'Regan explains why some children are prone to developing a can't learn, won't learn or don't care attitude. He devotes individual chapters to each behaviour pattern and uses Vicki, Liam and Darren to illustrate typical characteristics. Practical classroom strategies include lesson scenarios, with example dialogues showing how different teacher responses can lead to different outcomes. Whether you're looking for explanations, tips, ideas, or techniques (or maybe just reassurance and support) this book fits the bill.

This 'little' book is like
 Dr Who's tardis ...

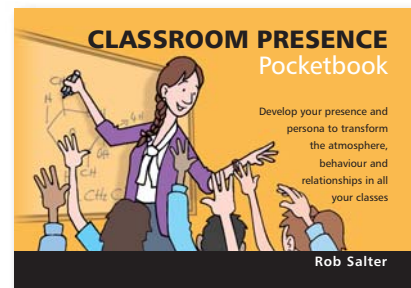
ADHD News



Author : C J Simister
 ISBN : 978 1 906610 95 1
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

The OED has character as 'the mental and moral qualities distinctive to an individual'. Some of these qualities we're born with but neuroscience confirms that character is also something we can grow. By teaching children how to collaborate, adapt, be curious and creative; to show initiative, persistence, flexibility and good judgement, etc, we are equipping them to learn and be successful in life. We are also increasing their chances of social, emotional and physical wellbeing.

In this book C J Simister focuses on intellectual character – how to develop the dispositions and skills that deepen learning and help young people thrive. It might seem a daunting task, but the author takes a pragmatic approach, informed by considerable expertise and success in the field. Not for nothing was she once awarded the NAGC's Inspiring Person of the Year Award.

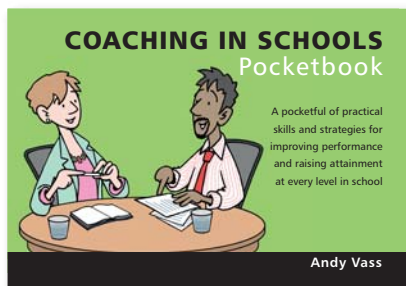


Author : Rob Salter
 ISBN : 978 1 906610 85 2
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

We all know teachers who exude an air of authority the minute they walk into a room. Like magic, they command attention without a word being spoken. When they speak and interact they are engaging and compelling. Their classes are calm and focused, teacher and students work well together and behaviour is rarely a problem. How do they do it?

Classroom presence is the effect created by your teacher persona. Drawing on material from the worlds of acting and improvisation, sports psychology and NLP, this book demonstrates how to develop your persona and radiate presence. Learn about 'status techniques' and how to tap into a shared energy with your audience; master the triad of skills that create presence; work with your 'cultural architects', and see your classroom as a stage where voice, breathing, spatial awareness and costume all play a part.

It's not magic, but with a few tricks up your sleeve you can transform the atmosphere relationships and behaviour in your classes in just a short spell!



Authors : **Andy Vass**
 ISBN : **978 1 906610 93 7**
 Pages : **128**
 Price : **£9.99** (Paperback or e-Book)

Author Andy Vass's definition of coaching emphasises the process of learning. It's about helping people to uncover their own solutions rather than giving them advice, telling them what to do or solving problems for them.

He shows how solution-focused tools like 'exceptions' and 'scaling' enable high quality, thoughtful dialogues and how becoming skilful at asking questions, listening and providing feedback can develop both coach and coachee. Andy shares his RIGAAR model for framing coaching conversations that can lead to exciting and positive change, as described by teachers and students in a series of inspiring case studies.

I have engaged Andy to work with all our staff in three schools in three different nations. His outstanding reflective approach is the best support I have ever found for great professionals seeking to be even better at serving young people.
D. Rowsell, Principal.

**Coaching in Schools* updates and replaces the *Coaching & Reflecting Pocketbook*.

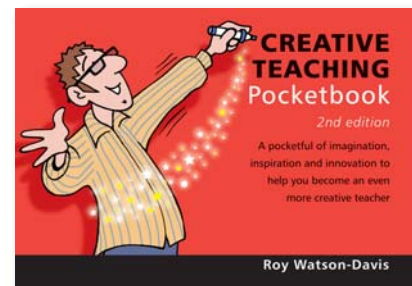


Authors : **Gael Luzet**
 ISBN : **978 1 906610 47 0**
 Pages : **128**
 Price : **£9.99** (e-Book only)

'I really like it when we can talk in class,' says Kelly in Year 8, grinning from ear to ear when I suggest a group activity on a grey Monday morning. Although I suspect that she might like it for the wrong reasons, I know that there is a lot for her – and the other 29 students in the class – to learn in a structured, co-operative learning context.

Gael Luzet's Pocketbook about **small group work** focuses on how 'the power of more than one' can transform learning. Like all good teaching and learning strategies, successful collaborative learning relies on meticulous planning and careful delivery, both of which are discussed here. Ideas for basic collaborative activities are included as well as practical examples of how to use, assess and evaluate various high impact strategies in lessons. You begin to see what lies behind Vygotsky's words: *'The one who does the talking does the learning'*.

We are happy to have given permission to the International Baccalaureate Organization to use extracts from this publication to support teachers delivering the Middle Years Programme.



Author : **Roy Watson-Davis**
 ISBN : **978 1 906610 16 6**
 Pages : **128**
 Price : **£9.99** (Paperback or e-Book)

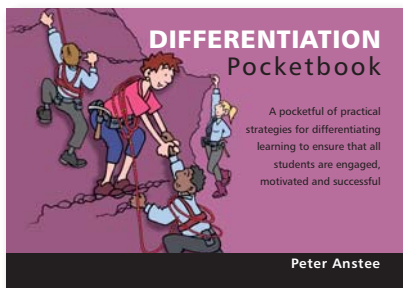
All teachers look to deliver inspiring, innovative and imaginative lessons. What better way to engage students and help them learn more effectively?

Roy Watson-Davis draws on a deep well of creativity to share numerous suggestions for original, inventive approaches to lessons. As well as creative starters, 'kernels' and closers, sections of the book are devoted to questioning technique, active learning, technology, revision and teamwork.

Roy aims to stimulate and support creative practice by challenging you to move out of your comfort zones: try pegging maths equations across your room washing-line-style, or adopting 'the fruit bowl approach', or how about delivering a lesson in costume? Take the plunge, recharge your batteries and watch your pupils' enthusiasm increase.

A pocket-sized compendium of good ideas, lively practice and fun-packed innovation. An inspiring and funny read; a real gem.

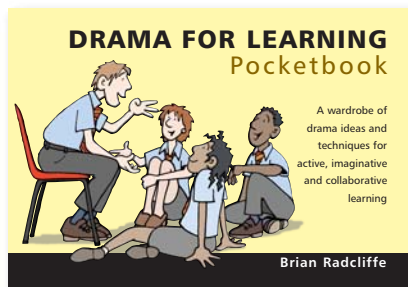
TES



Author : Peter Anstee
 ISBN : 978 1 906610 31 9
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Education has come a long way since the days when pupils sat silently in rows memorising knowledge imparted by the teacher. Learning was passive, and only gender and social class affected provision. In today's schools learning is at the centre of what we do, and differentiation – the process of modifying a lesson or part of a lesson for one or some of the learners – is a fundamental part of teaching.

This Pocketbook looks at ability, potential and difference and turns theory into practice. It includes around 30 ways of differentiating that will help you plan and teach creative, student-focused lessons where every learner is appropriately challenged and supported, and where engaged, stimulated and motivated students work in a state of 'flow'. In this kind of environment true differentiation serves not so much to *label as to enable*.

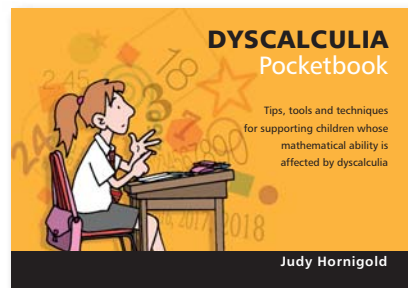


Author : Brian Radcliffe
 ISBN : 978 1 903776 77 3
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Drama-based activities encourage high levels of cognitive activity; they're fun, they get everyone involved, and they work across the curriculum. Maybe you recognise drama as a powerful tool for learning but don't see how it applies to your subject/classroom? Possibly you've experimented with drama and would like to build on this, or perhaps you're waiting in the wings unsure how to make your debut?

Enter the **Drama for Learning Pocketbook** with its wardrobe of techniques: drama games; exploring narrative, character and dilemmas; 'stylisation'; analogies; props and 'teacher in role'. Each chapter describes several different drama activities with a worked example of each followed by ideas banks suggesting applications right across the curriculum.

Whether you're a primary or secondary specialist why not give **Drama for Learning** an audition? It could become the star of your show!

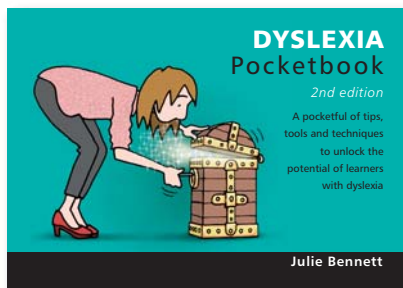


Author : Judy Hornigold
 ISBN : 978 1 906610 84 5
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Are you an inchworm or a grasshopper? While grasshoppers get the bigger picture and have a real facility with number, inchworms understand a great deal less. They follow mathematical procedures mechanically without understanding number and without the capacity to be flexible, creative or to check their work. Not all inchworms are dyscalculic, but all dyscalculics are inchworms.

In the **Dyscalculia Pocketbook** you will find out exactly what dyscalculia is (and how it differs from maths anxiety); discover the possible causes of dyscalculia, its different subtypes and the learning difficulties it gives rise to; learn about ways to identify dyscalculia and – importantly – find strategies for supporting children who have this specific learning difficulty.

The book balances research, theory and practice. The three components of a mathematical idea and the six levels of knowledge sit alongside numerous classroom examples and applications, recommended resources (and how to use them), teaching ideas, tips, and games to support and develop the maths ability of dyscalculic learners.



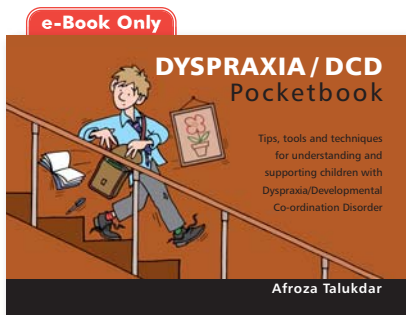
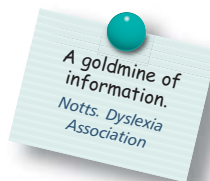
Author : Julie Bennett
 ISBN : 978 1 906610 64 7
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Julie Bennett sees dyslexia as a learning difference rather than a learning disability. If you:

- Would like a better grasp of what dyslexia is
- Are seeking a helpful guide to the multiplicity of approaches to dyslexia
- Need tools and techniques for teaching dyslexic learners
- Wonder how multi-sensory learning can help dyslexics
- Could do with some strategies for raising the self-esteem of your dyslexic pupils
- Want to track down resources and organisations to support what you're already doing

it's all here in one handy guide. One dyslexia specialist recently told us: 'The Dyslexia Pocketbook is the best book on the subject in this country'.

Look no further!



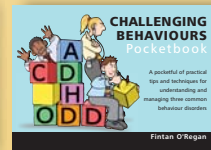
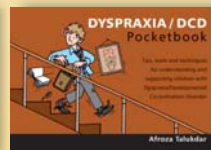
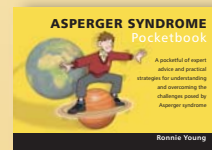
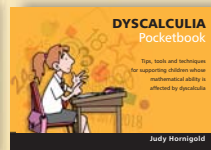
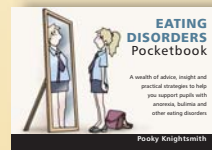
Author : Afroza Talukdar
 ISBN : 978 1 906610 38 8
 Pages : 128
 Price : £9.99 (e-Book only)

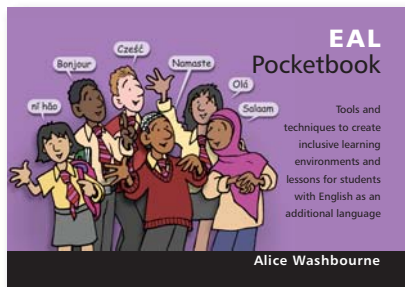
Find out what exactly dyspraxia / DCD is and the current approaches to diagnosis. Learn how to recognise students with dyspraxia; familiarise yourself with the effects of the condition, including secondary consequences; and equip yourself with a range of teaching tools and classroom strategies to support pupils with this 'hidden disability'.

Afroza Talukdar works as a specialist teacher, providing advice to mainstream teachers on how best to address the needs of children with motor co-ordination difficulties. She cuts through the confusion of different terminologies and overlapping difficulties and explains how you can make a real difference in helping students with this disorder to achieve their potential.

By the end of the book you will understand dyspraxic learners' complex difficulties and feel confident about developing a dyspraxia-friendly classroom within which they can be addressed.

Save £2 per book when you buy all 10 special needs titles. (See page 20)



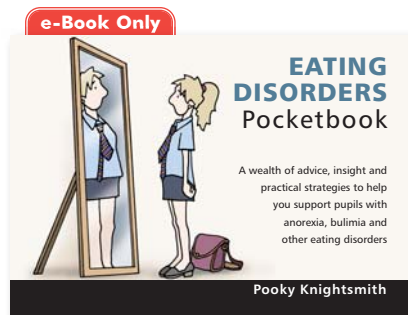


Author : Alice Washbourne
 ISBN : 978 1 906610 30 2
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Britain today is culturally and linguistically diverse. One in eight pupils in primary schools speaks a language other than English; in secondary schools, one in six. Over 200 languages are spoken in London schools.

The **EAL Pocketbook** is for teachers of pupils learning English as an additional language, whether in rural or urban contexts. It provides tips, tools and techniques to ensure that all pupils can thrive in their learning. Author Alice Washbourne is a consultant EAL advisor. Her inclusive approach is modelled on 'the ladder to success' beginning with the learner's skills and strengths, building on these to make learning cognitively challenging, then providing scaffolding to support their move towards independent learning.

Practical guidance for both novice and experienced practitioners.



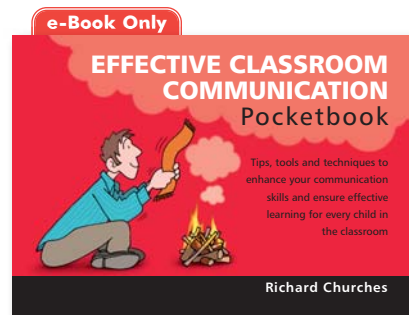
Author : Pooky Knightsmith
 ISBN : 978 1 906610 49 4
 Pages : 128
 Price : £9.99 (e-Book only)

Eating disorders are not 'just a teenage fad'; they are a serious mental health disorder that can affect people of any age, race or gender. Statistically speaking, one student in each of your classes is at risk. But how should you respond when a pupil confides in you about their eating disorder? And how can school staff support young people trying to overcome this type of illness?

Concentrating on anorexia, bulimia and binge eating disorder, this Pocketbook explains what an eating disorder is and what life is like for sufferers. It identifies risk factors and warning signs, outlines ways to encourage pupils to talk about their disorder, and looks at strategies for helping them. The final section of the book details a whole school approach to supporting recovery.

Author Pooky Knightsmith has worked with over 500 young people with eating disorders. She also has first hand experience to draw on. Her knowledge and insight are invaluable.

"I don't think it's going too far to say my teacher saved my life".
 (Recovered anorexic)

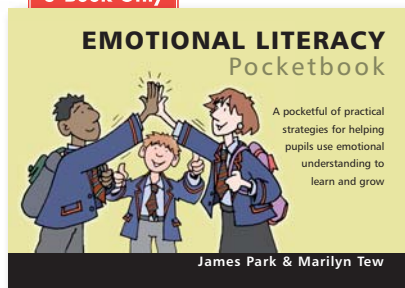


Author : Richard Churches
 ISBN : 978 1 906610 11 1
 Pages : 128
 Price : £9.99 (e-Book only)

Research consistently shows that teacher effectiveness is about engagement, interaction, questioning, positive atmosphere, high expectations and suitable challenge. At the heart of all these areas is the ability to communicate effectively. How you do that minute by minute and second by second is fundamental to what children learn and remember and to how they behave.

Richard Churches draws from a range of disciplines, such as psychology, NLP and neuroscience, to provide a practical compendium of communication expertise based on what highly effective teachers do. You'll find out how to use influential language patterns to support learning and positive behaviour; the secrets of body language and non-verbal communication; how to communicate to create the right emotional climate; effective questioning techniques; etc.

Small changes to your current practice could lead to huge benefits in the classroom.



Authors : James Park & Marilyn Tew
 ISBN : 978 1 903776 80 3
 Pages : 128
 Price : £9.99 (e-Book only)

By helping students to recognise, understand and handle emotions – their own and others' – we can build their self-esteem, improve their confidence and pave the way for them to become educationally and socially successful.

The authors use case studies to demonstrate the effectiveness of helping children to feel CLASI – Capable, Listened to, Accepted, Safe, Included. There are chapters on building relationships that support learning, on nurturing 'open' conversations, on working effectively in groups and on classroom organisation. Sections on using stories to build emotional literacy and on emotional literacy in the staffroom emphasise the need to keep the bridge open between the thinking and feeling parts of the brain.

A reliable and authoritative Pocketbook that, as one literacy coordinator told us, guides newcomers while stimulating and reinvigorating those already familiar with the field.



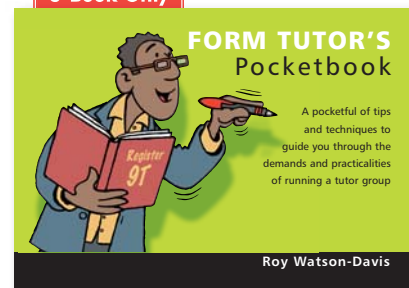
Author : Mike Gershon
 ISBN : 978 1 906610 91 3
 Pages : 128
 Price : £9.99 (e-Book only)

When it comes to exams, tests and revision, there's no magical solution guaranteeing high performance across the board (at least, not one that doesn't involve gaining access to the answers well in advance!). But there are many things we can do to give our students the very best chance of success.

The **Exams, Tests, Revision Pocketbook** is for any teacher working with exam classes. It's not about teaching to the test; it's about preparing students to excel in exams, without spoon-feeding them and while maintaining their motivation and engagement.

From how to use mark schemes, past papers and examiners' reports to making use of cognitive psychology research, there's a lot here for your money. Tools and strategies for independent revision, unpicking exam technique, engaging revision activities, ways to motivate students and help them manage stress are all covered.

Mike Gershon also co-wrote the **Growth Mindset Pocketbook**. His TES resources have been downloaded over 2m times. He knows what he's talking about!



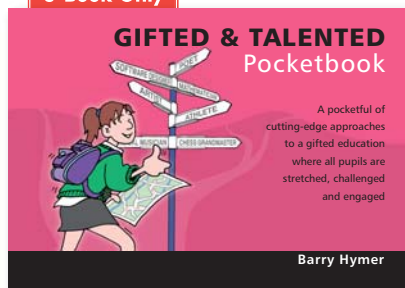
Author : Roy Watson-Davis
 ISBN : 978 1 903776 69 8
 Pages : 112
 Price : £9.99 (e-Book only)

The role of form tutor is a role for which most teachers receive very little training. Somehow you're expected to pick up and master the considerable skills as you go along. Picking up this pocketbook for its clear guidance on all aspects of the job – administrative, pastoral and academic – is the way forward.

You're sure to recognise Roy's light-hearted stereotypes and you're equally sure to relate to what he has to say about such thorny issues as the homework diary, thought for the week, report writing and uniform checks. As well as routines and admin, there are chapters on working with parents and carers; pastoral and social development; effective target setting and ideas for tutorials. However your school interprets the form tutor's role, there's something here for both the NQT and the seasoned hand.



e-Book Only

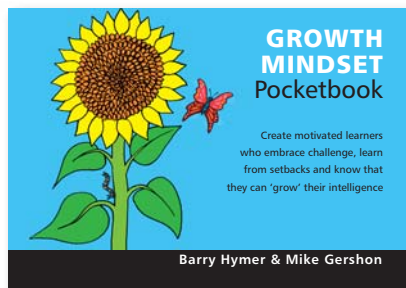


Author : Barry Hymer
ISBN : 978 1 906610 01 2
Pages : 128
Price : £9.99 (e-Book only)

Gifted & talented education is at a crossroads. Turn right and speed down the motorway only to meet the rush-hour traffic of identification, strategies, tests, labels, targets and anxious children. Turn left on to the road less travelled and instead of a crazed rush to a destination, enjoy a journey where you stop off frequently, take in the views and enjoy the sensations and experiences that come with a focus on the processes, not just the products, of learning.

This Pocketbook turns left at the crossroads. It contains tips, tools and techniques for running classrooms where all pupils are stretched, challenged and motivated and where gifts are created and grown, not identified and measured. Barry Hymer introduces the gift-creating GRACE framework: Grow!, Relate!, Act!, Challenge!, Exert!. His motivational approach is full of common sense, it's practical and it works.

I was blown away by this book! Delighted, tickled, inspired. I LOVE it.
Professor Dona Matthews



Author : Barry Hymer & Mike Gershon
ISBN : 978 1 906610 60 9
Pages : 128
Price : £9.99 (Paperback or e-Book)

I am delighted to recommend this important book ... The Growth Mindset Pocketbook has the potential to have a lasting impact on the lives of teachers and learners alike. **Professor Carol Dweck.**

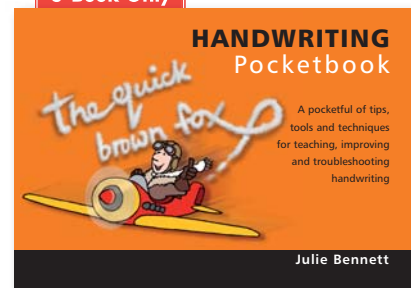
People with fixed mindsets believe that fundamental qualities like intelligence are essentially stable; people with growth mindsets believe that such qualities can be developed and nurtured.

Research shows that learners with growth mindsets are more: open to challenges and constructive feedback; resilient; convinced that effort makes a difference; able to learn well with and from others; likely to succeed. If we can foster growth mindsets in our pupils the results will be transformative.

This pocketbook is full of classroom strategies for doing just that. It covers high-challenge tasks and the value of mistakes and failure; what we mean by effort and how to make it attractive to students; great feedback; the power of language; and 'going seriously meta' – equipping students to think about their own thinking and learn about their own learning.

Get the book; get growing!

e-Book Only



Author : Julie Bennett
ISBN : 978 1 903776 76 6
Pages : 128
Price : £9.99 (e-Book only)

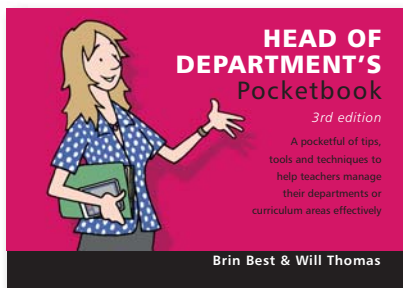
Whether you're teaching novice writers, older children or adults, you'll benefit from Julie Bennett's enthusiasm and expertise. She presents handwriting as both an art and a science. Either way, it can be mastered.

Julie covers all bases: teaching, improving and troubleshooting handwriting. Starting with the basics – seating, posture, paper and writing implements – she then fixes the goalposts with a handwriting checklist. This is the reference point for remedying a range of common problems (eg uneven spacing between words and letters or inconsistent slope and slant) using Julie's multi-sensory 'Key Notes' method.

A chapter on teaching beginner writers moves through the stages of writing from pre-literate to fluency, and a section on solving handwriting problems is followed by a treasure trove of resources.

Sign up for your copies now!



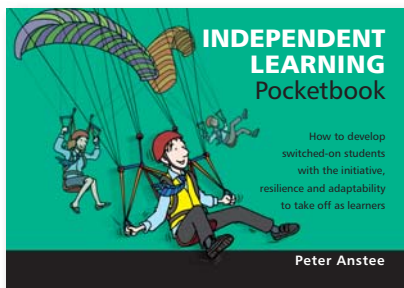


Authors : Brin Best & Will Thomas
 ISBN : 978 1 906610 67 8
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

When the **Head of Department's Pocketbook** was first published in 2003, the subject leader's role was dramatically different from how it is today. This current edition of the Pocketbook will assist middle leaders in both primary and secondary schools to carry out their jobs confidently and effectively.

Managing diverse teams in a climate of inflated performance expectations is no easy task. A chapter entitled 'Managing Your Team' covers both leadership and management. It encompasses vision, goals and creativity, as well as challenging adult behaviours, up-skilling, influencing and motivating colleagues. Raising Student Achievement, meanwhile, looks at excellence in the classroom and includes material on enriching and supporting learning, data use and lesson planning.

Other chapters cover effective documentation, raising the profile of the department and a self-evaluation checklist. Whether you're new to middle leadership or a seasoned hand, you'll find Brin and Will's expert guidance refreshing and supportive.



Author : Peter Anstee
 ISBN : 978 1 906610 82 1
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

'The mind is not a vessel to be filled but a fire to be kindled.' So said Plutarch, whose wise words are often quoted among teachers. The trouble is that, as much as we believe those words, we're sometimes under such pressure to 'deliver' that we're tricked into the spoon-feeding shortcut. We then become trapped, with our pupils, in an unhealthy cycle where we do more and more of the work and they rely on us more and more heavily.

The **Independent Learning Pocketbook** is about breaking that cycle and creating ambitious learners who are self-regulated, self-motivated, resourceful and resilient. These are learners with clear goals and direction and who use their initiative to achieve success.

Peter Anstee draws on a variety of research, as well as first-hand classroom experience and observation, in this clear-sighted look at how to inspire and nurture the people you teach to become lifelong learners.

If you're not in 'the cute little books' camp, and what you really want is Pocketbooks on your screen, we're happy to oblige.

prefer digital?

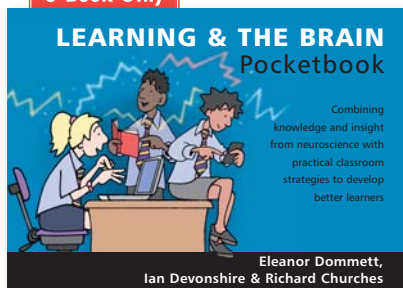


e-Books for your own individual use, suitable for PCs, laptops, Macs, iPads, Kobos and android devices.
 (Kindle versions of some titles.)



A multi-user licence for your school or organisation

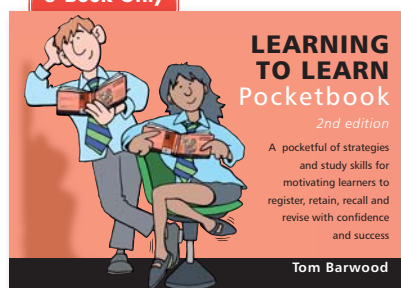
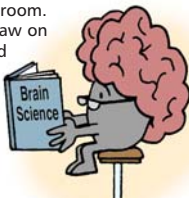
See page 21 for more information and visit our website for full details of exactly what's available and how to order.



Authors : Ellie Dommett, Ian Devonshire & Richard Churches
 ISBN : 978 1 906610 25 8
 Pages : 128
 Price : £9.99 (e-Book only)

Understanding the science of learning in the brain is a powerful way to inform teaching and have an impact on learning. Furthermore, research evidence shows that teaching children about how the brain learns can improve their motivation to learn. So, when education writer and former teacher Richard Churches got together with two neuroscientists and a group of teachers they saw an exciting opportunity to pool their expertise and explore how insight from neuroscience could translate into classroom practice.

Learning & the Brain Pocketbook is full of accessible information about how the brain works, how it learns, how it memorises and how it develops. At every turn, the material is discussed in relation to the classroom. Numerous tips and strategies draw on the neuroscience to enhance and support what you do with your learners. Learning about the brain is fun – and it makes for great professional development.



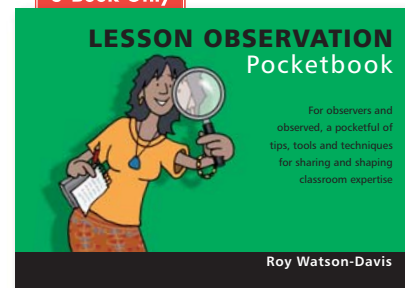
Author : Tom Barwood
 ISBN : 978 1 906610 51 7
 Pages : 128
 Price : £9.99 (e-Book only)

Many of us assume that learning is something we **should** be able to do, that some people are *good learners* and others *poor learners*. Learning is actually an **active process**; it can be learned and applied to a variety of situations.

In this Pocketbook, designed for both teachers and their students, Tom Barwood explains that successful learning depends on two things: **Why** you want to learn and knowing **how** to learn. The first part of the book deals with motivation and the second with mechanics – registering, retaining, recalling, revising. From slicing, mind-mapping and learning styles; through mnemonics, mind pegs and the seven keys of memory; to reviewing, snowballing and recording, the art of learning is explored and demonstrated. Practical, fun techniques abound!

Practical, innovative, creative and clear strategies... refreshing and motivational for the reader.

C. Tomlinson, Headteacher

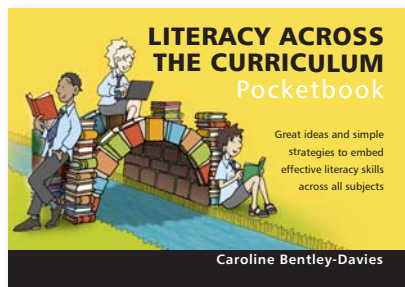


Author : Roy Watson-Davis
 ISBN : 978 1 906610 00 5
 Pages : 112
 Price : £9.99 (e-Book only)

We're all familiar with the summative, Ofsted model of lesson observation where performance is judged according to external criteria. However, used formatively and creatively, lesson observation is a process that can support and professionally develop the observer as much as the observed. Observing colleagues teach and allowing them to observe us teach are among the most valuable and effective ways of improving our own practice.

This is a practical book for all teachers. It covers being observed; learning to be a good observer – whether that's to coach the colleague you are observing, to learn from what you see or to assess performance; participant observation; pair and trio observation; feedback; pupil observation and personalising observation for your own school/department/subject.

Roy Watson-Davis cites actual examples to illustrate his points. He shows empathy with classroom teachers and genuine commitment to exciting, stimulating professional development. You'll want to get started straight away.

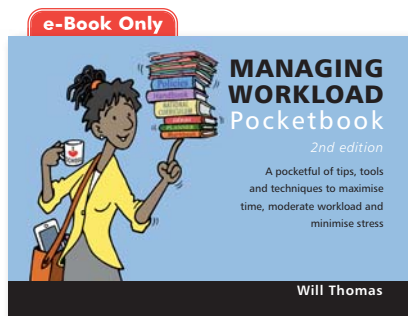


Author : Caroline Bentley-Davies
 ISBN : 978 1 906610 48 7
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

The latest teaching standards demand that all teachers 'take responsibility for promoting high standards of literacy and correct use of standard English, whatever the teacher's specialism'. That's no bad thing, but it leaves some of us feeling under-trained and over-exposed. Enter the **Literacy Across the Curriculum Pocketbook**.

The book is based on four principles: literacy is important for all learning; we owe it to our pupils to help them develop their literacy; developing strategies for LAC enhances teaching and learning across the school; teachers do not have to be literacy experts to promote LAC.

In a series of punchy chapters, (Speaking for Success, Write Better! Vamp up your Vocabulary, Splendid Spelling, Raring to Read) Caroline Bentley-Davies presents practical ideas and simple strategies for incorporating literacy skills into your own lessons. All this plus some really helpful advice on note-making.

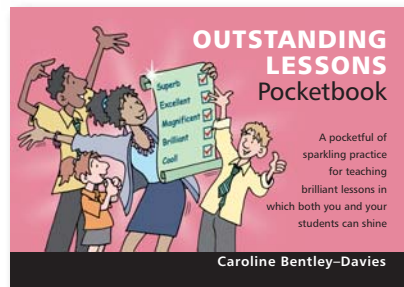


Author : Will Thomas
 ISBN : 978 1 906610 87 6
 Pages : 128
 Price : £9.99 (e-Book only)

A recent survey found that work-related stress among teachers is double the national average for most other professions. In the **Managing Workload Pocketbook** Will Thomas demonstrates how changing your mental approach to workload and implementing a few key elements to manage stress can minimise the impact of psychological distress on your health and well-being.

From effective planning, thinking and delegation to goals, sleep and resilience, the book is a mine of information. It contains a workload management self-evaluation tool with strategies, steps and solutions for making changes where changes are needed.

When you're juggling several balls, remember: work is rubber; health and family are crystal. This Pocketbook helps make sure you never drop the wrong one!

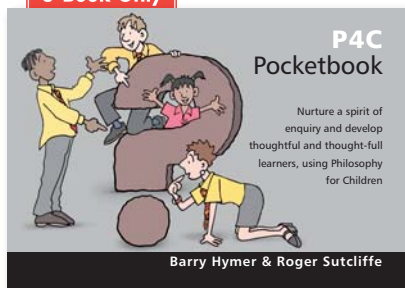


Author : Caroline Bentley-Davies
 ISBN : 978 1 906610 35 7
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Teaching brilliant lessons is something all teachers aspire to, not least because we get a buzz from knowing we have made an impact. When we teach great lessons our students are motivated, engaged and successful, and we are judged in a positive light – by our colleagues, by our pupils and by inspectors.

Caroline Bentley-Davies has taught demonstration lessons in over 80 schools. Drawing from classroom practice, lesson observations / inspections, current research, and comments from pupils and teachers, she covers the crucial factors for outstanding lessons. These range from relationships, planning, motivating and communicating, to content, assessment, differentiation, resources and methodology.

If you want to teach 'stunning lessons that will make an impression on your pupils and knock the socks off your observers', the tips in this book will help you to do just that.



Authors : **Barry Hymer & Roger Sutcliffe**
 ISBN : **978 1 906610 41 8**
 Pages : **128**
 Price : **£9.99** (e-Book only)

Philosophy for Children (P4C) was conceived by Professor Matthew Lipman in the late 1960s:

‘The aim of a thinking skills program such as P4C is to help children become more thoughtful, more reflective, more considerate and more reasonable individuals.’

Who wouldn't want to offer their pupils that opportunity?

In the **P4C Pocketbook** Barry Hymer and Roger Sutcliffe explain how to use P4C in your own classroom to sustain and develop in all children the curiosity that is so evident in the young. They introduce and explain ‘communities of enquiry’, outline a broad ten-step process for P4C sessions, provide plenty of practical examples, and show how P4C can be used to explore key concepts. There are chapters on choosing a stimulus, questions, the Socratic Method, facilitating an enquiry, plus an excellent resource section at the end of the book spanning foundation stage to KS5.

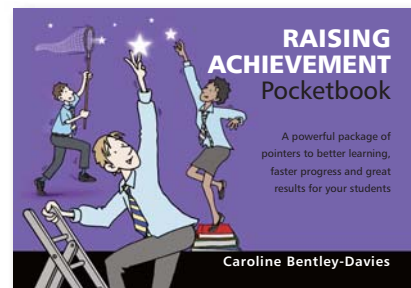


Author : **Gordon Pope**
 ISBN : **978 1 906610 50 0**
 Pages : **128**
 Price : **£9.99** (Paperback or e-Book)

Teachers’ questions play a critical role, not just for the thinking they provoke, but in the modelling of questioning skills and the development of curiosity. Research shows that when teachers think more about questioning – deepening their understanding, extending their range of strategies and planning their questions – responses from pupils improve, and engagement and learning increase.

This Pocketbook separates out the three elements of questioning: framing them; delivering them; and responding to the answers. It offers both simple tweaks and fundamental shifts to turn instinctive practice into a highly effective teaching and learning tool. Your ‘question master’ Gordon Pope finds a happy balance between theory and evidence-based practice, ending with a short checklist for monitoring and improving your own questioning.

This Pocketbook not only has the answers, it has the questions too!



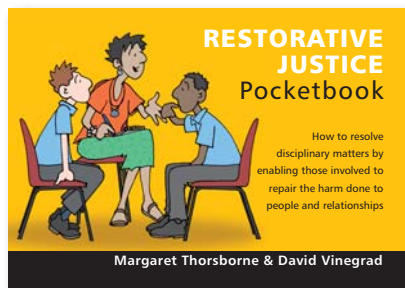
Author : **Caroline Bentley-Davies**
 ISBN : **978 1 906610 81 4**
 Pages : **128**
 Price : **£9.99** (Paperback or e-Book)

The drive in schools to ensure that all students reach their potential is fuelled by a wealth of data for tracking progress and revealing which groups and individuals are underachieving. The challenge for teachers is to find strategies that ‘close the gap’, allowing every pupil the best possible chance of success.

With characteristic energy, Caroline Bentley-Davies shows how to strengthen learning and engagement, so boosting progress and attainment.

After dispelling some commonly held beliefs about raising achievement, Caroline describes a ‘climate for achievement’. Drawing on education research on feedback, metacognition and motivation, she brings theory to life with examples and case studies. Her section on exams cleverly applies the theory of marginal gains. She highlights the role of parents and peers and stresses the importance of great CPD.

A thought-provoking read with a winning approach that could raise your game and improve student outcomes.

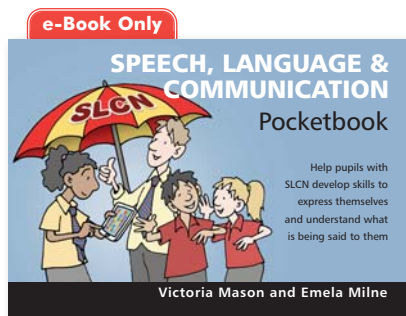


Authors : Margaret Thorsborne & David Vinegrad
 ISBN : 978 1 906610 10 4
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Schools that have adopted the ancient principles of restorative justice in their approach to behaviour management report better relationships with young people, greater engagement in learning and a greater development of social and emotional competence among learners. No surprise, then, that interest in restorative practices is growing.

It's all about relationships. Wrongdoing is viewed through a 'relational lens'. All those responsible for and affected by the behaviour are involved in solving the problem. Working in conference with a teacher/facilitator, participants come to understand the harm done to people and relationships. Accepting that such harm creates obligations and liabilities, they then focus on repairing the damage and putting things right.

Expert practitioners Margaret and David provide a thorough grounding in restorative practice, with worked examples and easy-to-follow teacher scripts to get you started. If RJ is new to you, you'll be a convert in no time!

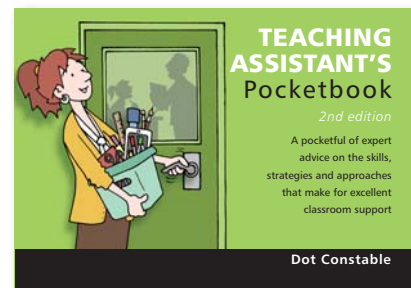


Author : Victoria Mason and Emela Milne
 ISBN : 978 1 906610 70 8
 Pages : 128
 Price : £9.99 (e-Book only)

Most children develop speech, language and communication skills instinctively. But what about those who don't? Without the fundamental spoken and written skills that underpin all types of social interaction and lead to success in education and beyond, they are vulnerable to academic, social, emotional and behavioural problems.

Victoria Mason and Emela Milne – a secondary teacher and a speech and language therapist, both working in mainstream schools – address the issues. They begin by defining SLCN (speech, language and communication needs), identify who has SLCN and go on to share support strategies and techniques that will help you to help your students.

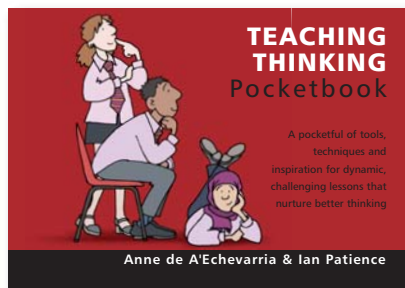
The book includes chapters on attention and listening, understanding language, speech, using language, vocabulary and social communication. In true Pocketbook style, it's full of clearly presented helpful information and genuinely useful ideas.



Author : Dot Constable
 ISBN : 978 1 906610 58 6
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Teaching support staff need proper induction, training and career development opportunities in the same way that teachers do. The Teaching Assistant's Pocketbook recognises that need by offering an accessible guide to this varied role.

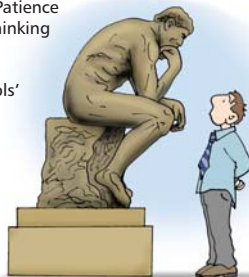
If you're new to the job, what exactly can you expect when you start out in a new school? If you're an old hand, what are your career development opportunities? Sections on assisting the teacher, assisting pupils and assisting the school are full of practical information, tips and strategies for new and experienced TAs. Dot Constable covers the nuts and bolts of day-to-day practice (eg: policies and procedures; SEN and support strategies; joint planning; assessment, recording and reporting; making and organising resources etc) but also addresses nitty gritty realities: how do you keep pupils on task and what do you do if relations between you and the teacher are strained? Breathe a sigh of relief... it's all here.



Authors : Anne de A'Echevarria & Ian Patience
 ISBN : 978 1 903776 86 5
 Pages : 128
 Price : £9.99 (Paperback or e-Book)

Never before have we had access to such a flood of information – internet, tv, radio, mobile phones, etc. But what strategies are children developing to screen it all? They can access information and absorb it as entertainment, but they often lack the skills to approach it critically. For our students to flourish in the information age, it's crucial that we teach them to think.

Using the PRICE taxonomy – Processing information, Reasoning, Inquiry, Creative thinking and Evaluation, Anne de A'Echevarria and Ian Patience identify a range of 'thinking problems'. Their five related sections of practical 'thinking tools' will inspire teachers and students alike: there's a wealth of dynamic material for individual lessons and for infusing thinking across the curriculum.



Special Needs Selection



Authors : Various
 Price : £79.99 (Paperbacks)

Our special needs titles are written for non-specialist teachers and teaching assistants working in mainstream schools. We have a loyal and enthusiastic following among SENCOs and special needs staff.

'Special Needs Selection' saves you £2 per book when you buy the 10 titles below in one bundle:

- Asperger Syndrome
- Challenging Behaviours
- Dyscalculia
- Dyslexia
- Dyspraxia/DCD
- EAL
- Eating Disorders
- Handwriting
- Speech, Language & Communication
- Teaching Assistant's

'I've been buying these for years. You get all the key points and the key terminology. Thank you for writing them.'

'When your TAs are like rabbits in the headlights, Pocketbooks are an excellent way to start their training.'

The Full Works



Authors : Various
 Price : £320 (Paperbacks)

If you're looking to build a great CPD resource, or if you just can't decide which Pocketbooks to buy and which to leave out, why not treat yourself to the full works?

You can buy a full set of Teachers' Pocketbooks – all those listed here in the catalogue that are already published – for £320.

NB: If you're in a school that has already purchased a multi-user licence for the *digital* Pocketbook library, your school is entitled to a significant 'licence-holder's discount' on the price of this paperback collection.

FABULOUS CPD

Go digital

All Teachers' Pocketbooks are available in electronic format.
Their rich visual content looks fabulous on screen

NOW IN COLOUR
Over three quarters of our digital files are now enhanced with colour and navigational links.

For individuals:

Downloadable e-Pocketbooks

You can buy and download *all* or *any* Teachers' Pocketbooks for your own personal use from our website. They cost £9.99 and are suitable for PCs, laptops, iPads, Macs and other tablets running Windows, Mac OSX and Android operating systems.

You can also buy these ten Pocketbooks from leading e-book retailers including Amazon Kindle Store, Apple's iBookstore and Kobo.

- | | |
|-------------------------|----------------------------------|
| ▲ Assessment & Learning | ▲ Literacy Across the Curriculum |
| ▲ Behaviour Management | ▲ Outstanding Lessons |
| ▲ Differentiation | ▲ Questioning Technique |
| ▲ Dyslexia | ▲ Restorative Justice |
| ▲ EAL | ▲ Teaching Assistant's |

Whether you buy e-Pocketbooks from us or from a third party site, please check carefully at the point of purchase to ensure that your device and operating system support your chosen format. Keep in mind that e-Pocketbooks are for personal use; they cannot be uploaded to a shared platform and cannot be printed out.*

At a glance

- All e-Pocketbooks can be bought from our website
- ▲ means you can also buy from:
Prices may vary.



*A percentage of pages may be printed only from e-books bought from the Teachers' Pocketbooks website.

For Schools, Colleges and Organisations:

Multi-user Licence

If you'd like to share e-Pocketbooks among several different users – all the staff in your school or organisation or all your trainee teachers, for instance – it's now possible, with an annual subscription, to upload the entire Teachers' Pocketbooks digital library to your VLE. Licensed users can then tap into a wealth of user-friendly CPD at their own convenience, whether on their own or as part of a group.

There are currently 40 books in the series; that's around 4,500 pages of high quality professional development material at your fingertips.

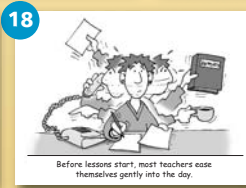
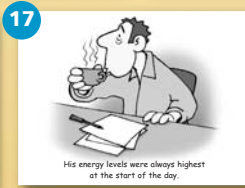
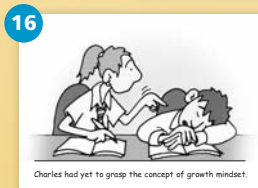
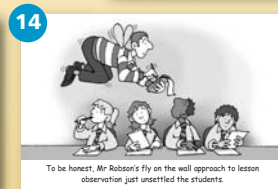
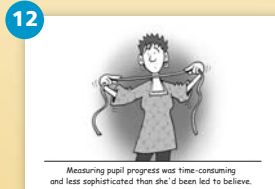
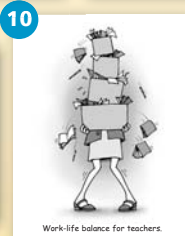
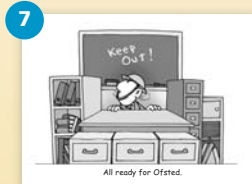
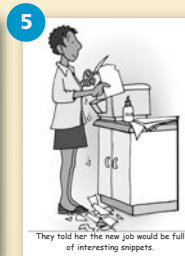
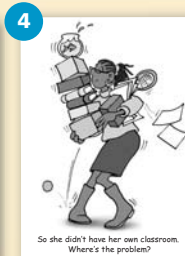
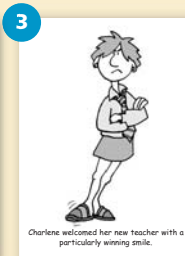
Annual subscriptions are priced according to number of users. Compared with the cost of bringing in an expert for a training day or sending one member of staff on a course and covering his/her lessons, buying an annual licence is a cost-effective way of developing professional knowledge and skills.

To get a quote, or to find out more, give us a ring or email sales@pocketbook.co.uk telling us how many people you envisage having access to the e-library. We'll get back to you with a price and further details.



Postcards from Pocketbooks

- 1 Abby's father's phone call
- 2 And this is me...
- 3 Charlene's smile
- 4 No classroom
- 5 Interesting snippets
- 6 Good grace
- 7 Ready for Ofsted
- 8 Rear-view mirrors
- 9 Wayne and compasses
- 10 Work-life balance
- 11 Perks of the job
- 12 Measuring progress
- 13 Get knotted
- 14 Fly on the wall
- 15 Lewis concentrating
- 16 Growth mindset
- 17 Energy levels
- 18 Before lessons start
- 19 Student Voice
- 20 Plans for the weekend



Minimum order: 10 postcards @ £6.00 including VAT and post and packing.

You can view all 20 cards (and see the captions clearly!) on our website.

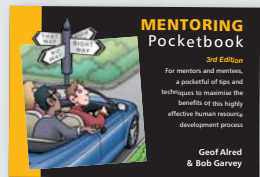
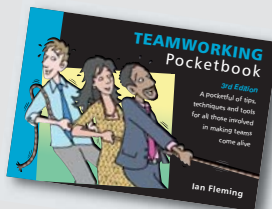
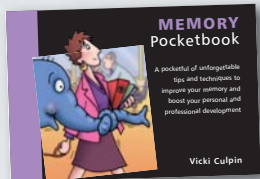
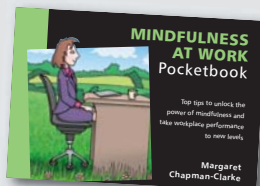
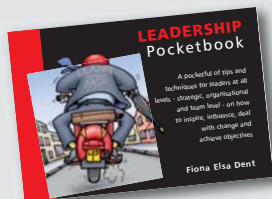


Selected titles from the Management Series

Assertiveness
Confidence
Delegation
Energy & Well-being
Emotional Intelligence
Feedback
Icebreakers
Impact & Presence
Influencing
Interviewer's
Learner's
Listening Skills
Managing Change
Meetings
Motivation
Networking
People Manager's
Performance Management
Presentations
Project Management
Resolving Conflict
Stress
Tackling Difficult Conversations
Teamworking
Time Management
Writing Skills

In addition to our Teachers' series, there are around 100 Management Pocketbooks to choose from at £9.99 each. Although not written specifically for the education sector, they are popular with schools and teachers. For a full list of titles available, visit www.pocketbook.co.uk or request a catalogue on Freephone 0800 028 6217.

Top Titles for Teachers:



How to Order

You can place an order on our website or by posting or faxing the order form enclosed with this catalogue. Alternatively, e-mail or telephone (Freephone for UK callers). To buy e-books visit our website, or visit Amazon Kindle Store, Apple iBookstore or Kobo for selected ▲ titles.

Discounts

Books cost £9.99 each but orders for 10 books or more (any mix of titles) attract a 10% discount. Discounts increase the more books you order and apply only to paperback Pocketbooks. Full details on the order form/website.

Refund Guarantee

If for any reason our pocketbooks do not meet your needs, you may return them to us (in a saleable condition) within 30 days of receipt for a full refund of your payment.

Try Before you Buy

Short extracts from each of our Pocketbooks, including a full contents description, can be found on our website www.teacherspocketbooks.co.uk

Book Displays

Our free-standing spinners and table top display units (see page 2) can be purchased for use in libraries, staffrooms and resource centres. Contact us for further details.





Teachers' Pocketbooks

Wild's Yard
The Dean
Alresford
Hampshire SO24 9BQ

- t** +44 (0)1962 735573
- f** +44 (0)1962 733637
- e** sales@teacherspocketbooks.co.uk
- w** www.teacherspocketbooks.co.uk

